

**Wilton-Lyndeborough Cooperative School Board
Facilities Subcommittee MINUTES**

Tuesday, February 19, 2019

WLC MS/HS – Teachers/Staff Room

5:30 PM

Present: Miriam Lemire, Joyce Fisk, Carol LeBlanc, Bryan Lane, Fran Bujak, Leslie Browne, Brian Bagley, Tim O'Connell, Buddy Erb, and Lise Tucker.

Absent: Mark Legere and Bill Ryan

I. Organization

The meeting was called to order at 5:30 pm by Lise Tucker. The next meeting is Tuesday, March 19, 2019 at LCS at 5:30 pm preceding the scheduled board meeting. This is for the building walkthrough.

II. Review of Minutes

The minutes of December 11, 2018 were reviewed. A motion was made to accept the minutes by Joyce and seconded by Carol. Voting: 5 ayes Motion carried.

III. Building Walkthroughs

Lise asked the committee if Tuesday, May 28th would work for the rescheduled WLC walkthrough of the fields. She asked Brian to ask Brice to attend the walkthrough. All agreed on the date.

IV. Update on Completed Projects

Buddy mentioned the FRES 1895 section steps have been repaired. Lise stated by doing this in house, we saved the district half the cost.

V. Status of Current Projects List

Buddy stated that the Repointing of the Chimneys for FRES has been scheduled for June. CSR Masonry will be putting up the staging mid-June.

Buddy mentioned that he talked with Champion Paving about the WLC parking lot patching. He is hopeful that the company will start before the end of June.

Miriam arrived at 5:40 pm. Lise gave the agenda to Miriam to proceed.

VI. Projects in Development

Buddy stated that he is starting to make calls to get quotes on the LCS roof. He will be pursuing the replacement in sections. He is hoping to bring forward quotes soon

Tim handed out a quote to repair/replace the FRES playground. Buddy handed out another quote to replace/repair the FRES playground. They have collaborated on both quotes. The Ultiplay quote of \$4,921 repairs/replaces the playground with open concept equipment. While the other quote of \$6,169 repairs/replaces the playground with its current tube type equipment. Tim stated that he is for the open concept type as this should deter any further night time vandalism.

Fran suggested that we submit a claim to the insurance company to defray some of the cost to replace/repair the playground equipment. Lise said she would need to have specifics including pictures to submit such a claim. Miriam stated that we need to ensure the age requirement is accurate for an open concept playground.

Bryan stated at this time, we will need to put this project on hold. We are expecting a small fund balance and will need to address the Special Education needs first.

Buddy addressed the committee with his concerns regarding the FRES Occupational Therapy classroom. He stated that flooring has lifted off the slab. He is proposing that we put in a subfloor that has a rubber bottom. Joyce asked if there is a moisture problem. Buddy said that there may be at its lowest point. There was carpet in the room and that needed to be replaced. Carol asked if there was a dehumidifier in the room. Tim said yes.

Buddy estimates that it will cost about \$4,000 to fix this problem. He says this damage is due to the original installer taking a short cut. Fran suggested that Bryan write a letter to the original contractor.

VII. Update on CIP worksheet

Lise handed out the latest worksheet and stated that this version will be the one put in the annual report. It includes the most recent interest earned.

VIII. Custodial Plan implementation

Buddy and the Principals continue to have their periodic reviews.

X. Adjournment

A motion was made by Carol to adjourn the meeting. It was seconded by Joyce. Motion carried with all ayes. The meeting was adjourned at 6:15 p.m.

Respectfully submitted,
Lise Tucker